

Day 0 Actions Checklist - Norovirus

Use this checklist as soon as an outbreak is suspected

Date the outbreak was identified:	Please tick <input checked="" type="checkbox"/>
Resident Placement, Transfers & Admissions	
Symptomatic residents asked to remain in their rooms with doors closed and discouraged from using communal areas until symptom-free for at least 48 hours.	<input type="checkbox"/>
Discuss suspension of non-essential admissions with the Health Protection Team.	<input type="checkbox"/>
Following HPT or IPCT advice, inter-care transfers/medical appointments suspended unless clinically essential and receiving units (ambulances/hospitals) informed of the situation.	<input type="checkbox"/>
Information/Advice	
Local Health Protection Team contacted and informed of the situation.	<input type="checkbox"/>
All staff members (housekeeping, catering, care) have been informed of the situation.	<input type="checkbox"/>
All residents/visitors informed and given Residents and Visitors Norovirus leaflet/Washing Clothes at Home leaflet.	<input type="checkbox"/>
Posters displayed in highly visible locations on entry to the home and in affected areas.	<input type="checkbox"/>
Staff	
Any staff member reporting symptoms have been sent home immediately. (Recovering staff can return to work once symptom free for at least 48 hours).	<input type="checkbox"/>
Non-essential staff have been contacted and advised not to attend.	<input type="checkbox"/>
Wherever possible, staff have been allocated to care for either symptomatic or non-symptomatic residents, but not both.	<input type="checkbox"/>
Visitors	
Temporary suspension of visiting has been discussed with the IPCT or HPT.	<input type="checkbox"/>
Any visitors reporting symptoms have been sent home immediately and discouraged from visiting until symptom free for at least 48 hours.	<input type="checkbox"/>
Hand Hygiene	
Staff/visitors/residents have been advised to use liquid soap and warm water.	<input type="checkbox"/>
Residents encouraged and assisted to wash hands before meals and after using the toilet.	<input type="checkbox"/>
Staff advised to wash hands after every episode of care, after cleaning, and prior to entering or leaving a resident's room.	<input type="checkbox"/>
Personal Protective Equipment (PPE)	
Disposable aprons and gloves are worn when giving care, cleaning, and changing bed linen.	<input type="checkbox"/>
Masks worn if vomiting is present and when cleaning up vomit/diarrhoea.	<input type="checkbox"/>
Hand hygiene is performed before putting on, and after taking off, PPE.	<input type="checkbox"/>
PPE used for one procedure/episode of care then discarded as healthcare waste.	<input type="checkbox"/>
Cleaning	
Staff to commence enhanced cleaning of symptomatic residents' rooms at least once daily.	<input type="checkbox"/>
Spillages of vomit/diarrhoea cleaned and the area disinfected immediately.	<input type="checkbox"/>
Dedicated reusable non-invasive care equipment decontaminated between each use.	<input type="checkbox"/>
Bed linen treated as infectious and placed in a water-soluble bag for laundering.	<input type="checkbox"/>
Carpets and soft furnishings decontaminated with hot soapy water (or carpet shampoo) and steam cleaned according to manufacturer's instructions.	<input type="checkbox"/>
Disposable cloths and washable mops used in affected areas.	<input type="checkbox"/>
A terminal clean of residents' rooms performed once residents are symptom-free for at least 48 hours; curtains, linen, carpets and soft furnishings included.	<input type="checkbox"/>
A terminal clean of all affected areas performed once all residents and staff have been symptom-free for at least 48 hours (i.e. once the outbreak is over, with HPT or IPCT agreement).	<input type="checkbox"/>
Enhanced cleaning: use of a combined detergent/disinfectant containing 1,000 parts per million (ppm) available chlorine; use disposable cloths and washable mops, include all hard surfaces, equipment, and frequently touched surfaces (e.g. door handles, light switches, bed rails).	<input type="checkbox"/>
Cleaning of vomit/diarrhoea: remove spillage immediately with paper towels and disinfect the area using a disinfectant containing 1,000 ppm available chlorine. Include a 3 metre circumference; treat all waste arising from cleaning as infectious.	<input type="checkbox"/>

For all the React To Infection resources go to: www.reactto.co.uk